
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes November 13, 2023

Dave Steinmetz called the meeting to order at 6:34 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Tammi Pernsteiner (Treasurer), Paula Rustad (Clerk), Josh Sabo, Keith Albright, Bob Tomkowiak, David Curtin, Chad Fox, Josh Klumb

Minutes from October 15, 2023, Monthly Board Meeting

Chris McDaniel made a motion to approve the October 15th, 2023 monthly board meeting minutes. Andrew Woltmann 2nd motion. Motion carried.

Minutes from October 25, 2023, Budget Meeting

Andrew Woltmann made a motion to approve the October 25th, 2023 budget board meeting minutes. Chris McDaniel 2nd motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the October 2023 Treasurer's report. Andrew Woltmann 2nd motion. Motion carried.

Meeting Date/Time Change

The monthly meeting for December has already been set for Sunday, December 17, 2023, at 6:30pm. Future meeting dates and times will be discussed at the next meeting.

Road Maintenance

Bob Tomkowiak spoke with Eric Heeg about brush cutting. The corner of Eisenhower & Lincoln needs some brush cutting but the resident there will not let us. Grading is done except for Weber and only one complaint about the dust on Meidl.

The bridge on Richfield Dr is not bad but does need some work. Dave is going to have to work with the county about getting some pricing for repairs. Keith Albright will look at it to fix/replace posts, etc. Some programs that could be available are 90/10.

Digging from the fiber optic line caused some issues in the ditch for a resident so needs to get repaired. Discussion was had about setting up a bond for the spring.

Ader Lane, north of Eisenhower, needs some work. Probably will have to cut it out and patch it. Dave will have Randy from the county come look at it.

Discussion was also had about rock/sod around culverts in ditch at a residence on S. Washington which has been addressed in the past. We have many properties in the township like this.

Building Maintenance

Main doors should get new sweeps on them to prevent drafts from coming in. Chris will look at it. The refrigerator in the Fire Department is not working properly. Will look into getting a new one.

Ambulance Contract

Chris McDaniel made a motion to approve the 2024 Ambulance contract with the City of Marshfield for \$59,273.00. Andrew Woltmann 2nd the motion. Motion carried.

Town Insurance

We are going to stay with Rural Insurance & the Fire department will stay with VFIS. Dave has requested we get the information to them so that we can have a contract to discuss, approve & sign at next month's meeting.

Certified Survey Maps

Maps presented were reviewed, approved and signed by Dave. Paula will mail back to Wood County Planning & Zoning Office.

Shared Revenue

No new updates.

LRIP

Chris is working with the State of Wisconsin. Once approved, payment should come quickly.

Lawyer Update

Nothing was originally discussed but as the meeting progressed, Dave had a voicemail come through from the lawyer. After Accounts Payable, a brief discussion was had & Dave will be reaching out to the lawyer.

Cemetery Update

Dave reached out to Guden but hasn't heard back.

ARPA Funds

No new updates.

Snow Plowing

Town is ready to go.

The contract for snow plowing between the Town of Richfield and the Town of Wood was sent to the clerk of the Town of Wood to obtain Chairman's signature.

Tax Collection Letter

The letter being sent out with tax bills was given to the board and approved. Dave also spoke about residence on Stadt Road regarding dogs running loose. The county will be handling it.

Tax Collection Bond

Chris McDaniel made a motion to approve a tax collection bond in the amount of the township tax apportionment from Wood County. Andrew Woltmann 2nd the motion. Motion carried.

Tax Collection Sites

Same collection sites as last year. They are listed on the letter that will be sent with all tax bills.

Open Records Request

No new updates.

Fire Chief's Report

Chief Josh Sabo reported the following for October 2023:

Fire Calls for service October – 9

1 in Richfield; vehicle fire

8 automatic/mutual aid; 3 cancelled, 2 structure fires in Cameron, 2 searches in Hewitt, 1 RIT response to City of Marshfield

1. EMR Skills Refresher with MMC Medical Director – Nov. 28 at Richfield
2. Demoed 2 extrication tool options, will be checking out 2 more

First Responder Report

Chief Josh Sabo reported the following for October 2023:

First Responder Calls October – 3

Invoicing

Tammi has some to go out but everything else has already been sent out.

Items intended for future meetings.

Insurance contract

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Andrew Woltmann made a motion to adjourn at 7:53pm. Chris McDaniel 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk