
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes May 7, 2023

Dave Steinmetz, Supervisor #2, called the meeting to order at 6:30 pm

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Tammi Pernsteiner (Treasurer & Interim Clerk), Josh Sabo, Keith Albright, Bob Tomkowiak, Jack Pernsteiner

Minutes from April 16, 2023 Monthly Board Meeting

Chris McDaniel made a motion to approve the April 16th monthly board meeting minutes. Dave Steinmetz 2nd the motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the March Treasurer's report. Dave Steinmetz 2nd the motion. Motion carried.

Town Chairman appointment

Chris McDaniel made a motion to appoint Dave Steinmetz as Town Chairperson. Tammi Pernsteiner 2nd the motion. Motion carried.

Bid openings

Roadside mowing - approximately 40 miles. 1 swath early July and a complete mowing of 3 swaths in late August.

JJ's Brush Cutting Service, LLC - \$70.00 per hour cutting Grass and \$80.00 per hour for Brush cutting.

Chris McDaniel made a motion to accept JJ's Brush Cutting Service bid of \$70.00 per hour for cutting Grass and \$80.00 per hour for cutting Brush. Dave Steinmetz 2nd the motion. Motion carried.

Decomposed granite - 1,000 yards more or less to be delivered anywhere in the township. The price is to be the same for residents. Bidding is to be by the yard. Billing to Town Residents to be done by winner of bid.

Pankratz Excavating LLC – \$16.45 per yard for 18 yard loads – less than 18 yards will incur a \$25 delivery charge. Same price for residents. (Proof of insurance included)

Kafka Granite LLC - \$14.75 per yard. Same price for residents. (Proof of insurance included)

Worden Enterprises - \$15.89 per yard. Same price for residents. (Proof of insurance included)

Chris McDaniel made a motion to accept Kafka Granite LLC bid of \$14.75 per yard. Dave Steinmetz 2nd the motion. Motion carried.

Underlayment crushed aggregate base course to state spec. Bid 3/4 inch and 1 1/4 inch to be delivered anywhere in the township and the price to be the same for residents. Bidding is to be by the ton. Billing to Town Residents to be done by winner of the bid.

Haas Sons, Inc - 3/4 inch \$10.59 per ton and 1 1/4 inch \$10.59 per ton. Residents my purchase for \$11.59 per ton (Proof of insurance included)

Chris McDaniel made a motion to accept Haas bid of \$10.59 for 3/4 inch and 1 1/4 for \$10.59 contingent on same price for residents. Dave Steinmetz 2nd the motion. Motion carried.

Dust Proofing - 1/2 load more or less to be delivered anywhere in the township. Bidding is to be by the gallon.

Wisconsin Salt Solutions:

Calcium Chloride, 38% solution	4500 gallons minimum	\$1.35 gallon
---------------------------------------	-----------------------------	----------------------

Chris McDaniel made a motion to accept Wisconsin Salt Solutions bid for Calcium Chloride, 38% solution, 4500 gallons minimum at \$1.35/gallon. Dave Steinmetz 2nd the motion. Motion carried.

Road maintenance

Town truck was in for repairs, so Wood County was called to repair potholes in our township. The following blacktop roads had potholes filled; Richfield-Wood, Puff Creek, Ward Blvd, Bethel, Spruce, Thompson, Ader Lane. Stadt Road needs to be wedged due to the grader being too forceful during snow removal. There will be a culvert replaced on Richfield-Wood. Other road maintenance was discussed.

2023 Spring biosolids hauler route for Town of Richfield

Dave Steinmetz received an email regarding the transporting of biosolids. 100 loads will be delivered from City of Marshfield Wastewater to Feltz's fields after Mother's Day weekend.

Annual road review

Was completed by Dave Steinmetz.

Building maintenance including exterior

A few items on the Northwest corner of town hall needs to be moved or cleaned up. The V plow will be moved to the Northeast corner of town hall and the 2 signs will be hauled to dump.

Cemetery update

Cemetery plots will be leveled in the upcoming weeks.

ARPA funds update

All required reports have been filed by Chris McDaniel.

Lawyer update

No update.

Clerk position

Dave Steinmetz made a motion to hold interviews starting at 6:30pm occurring every 45 minutes on May 30th. This will be a closed meeting. Chris McDaniel 2nd the motion. Motion carried.

Meeting date/time change

Our next monthly board meeting will occur on June 12, 2023 at 6:30pm.

Open records request/charges/ordinance/resolution ordinance

Tabled until June.

Liquor license

Tabled until June.

Recycling service

Tabled until June.

Board of Review

Posting/publishing have been made for Board of Review. The agenda was given to Board for their review.

Al Becker Jr family donation

The family is wanting to donate an item amounting to \$500-\$750 to the Township in honor of Al Becker Jr. A new Cemetery sign and new sink in kitchen was discussed.

Kens Economy property

This property is for sale. Dave Steinmetz has been approached by people wanting to possibly purchase this property.

Fire Ordinance

Josh Sabo presented to the Board changes to Ordinance #2.

Chris McDaniel made a motion to adopt Ordinance #2 as amended. Dave Steinmetz 2nd the motion. Motion carried.

Fire Chief's report

Fire calls for service since last meeting = 3 (1 in Richfield, 2 automatic/mutual aid)

Driveway length markers have been installed.

Calendar raffle preparation is underway.

First Responder report

First Responder calls since last meeting = 1

Invoicing

In the process of billing for fire numbers.

Items intended for future meetings

Annual road review, clerk position, liquor license, recycling service, open records request, Al Becker Jr donation, Supervisor #2 appointment

Accounts Payable

Chris McDaniel made a motion to pay bills. Dave Steinmetz 2nd the motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 8:36pm. Dave Steinmetz 2nd the motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk